Section I - Statement of Purpose

The purpose of the Wagner Governance Bylaws is to describe the roles and responsibilities of the faculty and the dean of the Robert F. Wagner Graduate School of Public Service (Wagner School), specify voting privileges of members of the Wagner School community, establish standing committees and methods of their appointment, and establish other rules and procedures for governance of the Wagner School. The goal and intent of these bylaws is to provide a framework for the effective management and governance of the Wagner School and to facilitate the school in carrying out its mission.¹

The Wagner Governance Bylaws and associated documents referenced here including the Wagner Promotion and Tenure Standards and Procedures and the Appointment, Reappointment, and Promotion Standards and Procedures for Full-time Continuing Contract Faculty, supplements NYU policies applicable to faculty as cited in the Faculty Handbook. If any part of this document is inconsistent with NYU policies, the NYU policies then in effect will control. As with all NYU and Wagner policies, this document is subject to change, and the policies in effect at the time of an action will apply to that action.

Section II – Roles and Responsibilities

A. The Faculty

1. Members

The faculty of the Wagner School comprises its Tenured/Tenure Track Faculty, Full-Time Non-Tenure Track/Contract Faculty, Other Faculty, Faculty with Cross-appointments, and Ex Officio Members, as more fully described below:

¹ The Faculty Bylaws are subject to the bylaws of the University (the “University Bylaws”) [https://www.nyu.edu/content/dam/nyu/generalCounsel/documents/University%20Bylaws%20Effective%202012-9-2015.pdf] and University policies and procedures (the “University Policies”) [http://www.nyu.edu/about/policies-guidelines-compliance.html], including but not limited to those set forth in the Faculty Handbook [http://www.nyu.edu/faculty/governance-policies-and-procedures/faculty-handbook.html]. Where there is a conflict between the Faculty Bylaws and the University Bylaws or University Policies, University Bylaws and University Policies control.
“Tenured/Tenure Track Faculty” consists of Professors, Associate Professors, and Assistant Professors who have full-time appointments at the University (which includes such faculty on sabbatical and leave) and either have been awarded permanent tenure, or are eligible to be considered for permanent or continuous tenure, in accordance with University procedures for the awarding of such tenure;

“Full-Time Continuing Contract Faculty” consists of faculty who are not Tenured/Tenure Track Faculty and who have full-time appointments at the University, have titles or appointments that do not prohibit indefinite contract renewals (although promotion within the appointment category, such as from assistant to associate, may be required for renewal), and are not visiting faculty (including persons who have tenure or are on the tenure track at another institution and persons who are on leave from another institution or a company).

“Other Faculty” consists of faculty who are not Tenured/Tenure Track Faculty or Continuing Contract Faculty, and may include emeritus faculty, adjunct and other part-time faculty, faculty whose titles or appointments prohibit indefinite contract renewals, temporary faculty, visiting faculty, instructors, and full-time researchers while they maintain a secondary faculty title.

“Faculty with Cross-appointments” are Tenured/Tenure Track Faculty at the University whose primary academic home is another school or institute of the University, but who have a Joint, Associated, or Affiliated appointment at Wagner that was approved by vote of the faculty pursuant to procedures described below subject to the approval of the Provost. Faculty with Cross-appointments may participate in Wagner’s degree programs and may have certain formal obligations to Wagner on the basis of their cross faculty designation, consistent with University practice.

“Ex Officio Members” of each faculty (and any subset of them) consists of the President and Chancellor of the University (the “President”); the Provost of the University (the “Provost”); the Dean of the Wagner School (the “Dean”); and a deputy, senior, or vice provost liaison who has pertinent academic responsibilities as selected by the Provost.

2. Responsibilities

Subject to the approval of the University Board of Trustees and to University Bylaws and Policies, it is the duty of Wagner Tenured/Tenure Track and Continuing Contract Faculty to determine entrance requirements for Wagner degree programs, to determine courses of study to be pursued and the standards of academic achievement to be attained for each degree offered, to prepare a schedule of courses, to make and enforce rules for the guidance and conduct of the students, and to certify to the President for recommendation to the Board of Trustees if required, qualified candidates for degrees and certificates. Except where otherwise stipulated, the power of suspending or dismissing a student is lodged with the faculty of the school, but the President or the Dean, or their respective representatives, may suspend a student pending consideration of his or her case by his or her faculty.
B. The Dean

As provided in University Bylaws 74 (a) and (b), the Dean shall be the administrative head of the faculty and shall be responsible for carrying out the policies of the university. He or she shall preside at meetings of the faculty and shall supervise the work of the faculty. He or she shall make recommendations to the President for the appointment, promotion, dismissal, and retirement of faculty and administration of the faculty.

The Dean shall execute such rules as the faculty may from time to time adopt, and in general administer the affairs of the school subject to the direction of the President, the rules of the faculty, and University Bylaws. He or she shall submit at the time requested each year a proposed budget of anticipated income and expenses for the ensuing year, including recommendations with respect to the rank and salaries of faculty and administration school.

As provided in Section 74(c) of the University Bylaws, the Dean shall have authority, as assigned by the President or Provost, to appoint a vice dean, associate dean, assistant dean, or director as he or she determines is necessary for the effective management and operation of the Wagner School.

Section III - Faculty Meetings, Attendance, and Voting Privileges; Faculty Assembly

Notwithstanding the practices and procedures set forth in this Section III, Tenured/Tenure Track Faculty and Continuing Contract Faculty shall have any and all rights set forth in the University Bylaws related to faculty meetings, attendance, voting privileges and assembly.

A. Faculty Meeting Schedule and Chair

Joint meetings of the Tenured/Tenure Track Faculty and the Continuing Contract Faculty shall be held periodically during the academic year, with a goal of at least four meetings per year. The meetings shall be held upon a schedule determined by the Dean, with appropriate notice to the faculty and input from the faculty and the Faculty Advisory Committee on the contents of the agenda. Joint meetings of the Tenured/Tenure Track Faculty and Continuing Contract Faculty shall be chaired by the Dean, or in the absence of the Dean by a faculty member designated by the Dean. If business exists at the joint faculty meeting where one faculty group cannot participate, such business will be conducted in a session closed to that particular group.

Special meetings of the faculty may also be called by the Dean or by a petition of at least seven faculty members with voting privileges as specified below, with due notice to the faculty of at least seven days.
B. Faculty Meeting Voting, Attendance and Speaking Privileges.

1. Voting and Provisions on a Quorum

In cases where formal action by the faculty is required, at least a 50% of active faculty members entitled to vote shall constitute a quorum. In determining the number of active faculty members, members who are on sabbatical or on leave shall not be included unless they are present (in which case they shall be counted in both the numerator and the denominator). Faculty members may participate in a meeting by means of conference telephone or similar communications equipment provided that all persons participating in the meeting can hear each other, and participation by such means shall constitute presence in person at such meeting. Voting by proxy shall be permitted.

2. Attendance and Speaking Privileges at Faculty Meetings

   a. General Rule

   In the case of joint meetings of the Tenured/Tenure Track Faculty and the Continuing Contract Faculty, the Tenured/Tenure Track Faculty, Continuing Contract Faculty, and Faculty with joint appointments at Wagner can attend, speak, and vote (and in the case of other faculty meetings, the relevant faculty can attend, speak and vote), except as described below.

   b. Other Faculty

   Other Faculty may be invited by the Dean to attend and speak at certain faculty meetings, as deemed appropriate by the Dean, but may not vote on any matter except with the unanimous consent of those authorized to vote.

   c. Faculty with Associated and Affiliated Appointments

   Faculty with associated and affiliated appointments at Wagner may be invited by the Dean to attend and speak at certain faculty meetings, as deemed appropriate by the Dean, but may not vote on any matter except with the unanimous consent of those authorized to vote.

   d. Other Limitations on Attendance and Voting

   Notwithstanding the above, only Tenured/Tenure Track Faculty may vote on recommendations to the Dean on initial appointment of Tenured/Tenure Track Faculty; only tenured faculty may attend and vote on the recommendations to the Dean awarding of tenure; only Full Professors with tenure may attend and vote on recommendations to the Dean on promotion of a current Wagner faculty member to or hiring of an external candidate into the rank of Full Professor; and no faculty member may vote on a matter directly or indirectly affecting the individual’s candidacy for a degree or his or her status on the faculty of the
University. The Dean or person designated by the Dean may inform a Tenured/Tenure Track Faculty or Continuing Contract Faculty member that it is inappropriate for the person to attend and/or speak at a faculty meeting, or portion thereof, where the person has a conflict of interest as to the matter under discussion (including a matter directly or indirectly affecting the individual’s candidacy for a degree or his or her status on the faculty of the University).

Only Tenured/Tenure Track Faculty may vote to elect members of the Tenured/Tenure Track Faculty Senators Council and only the Continuing Contract Faculty may vote to elect members of the Continuing Contract Faculty Senators Council.

C. Faculty Assembly

In addition to regular faculty meetings, Tenured/Tenure Track Faculty and Continuing Contract Faculty members may convene in a Faculty Assembly. A faculty assembly meeting may be called upon petition of at least seven Tenured/Tenure Track Faculty and Continuing Contract Faculty members, with due notice to the faculty of at least seven days. The faculty assembly shall be a forum to discuss matters of interest to the Tenured/Tenure Track Faculty and Continuing Contract Faculty, including the performance and Provost’s quinquennial review of the Dean, and to provide guidance to the Dean on the overall direction of the school. The Faculty Assembly may meet with or without the presence of the Dean, and notice of the Faculty Assembly shall indicate whether the Dean has been invited.

Section IV - Committee Structure and Appointment

A. Faculty Advisory Committee and Committee Appointments

The Faculty Advisory Committee shall be an at large advisory body elected as specified below and its duties shall include: (i) nominating and advising the dean on appointments for the school’s standing and ad hoc committees for the subsequent academic year; (ii) advising the dean on other matters as requested by the dean; (iii) advising the dean on matters or concerns of interest to the Committee; (iv) periodic review of and recommendations to the faculty on any amendments to Wagner Governance Bylaws, Promotion and Tenure Standards and Procedures, and Appointment, Reappointment and Promotion Standards and Procedures for Full-Time Continuing Contract Faculty; (v) conducting a review of the Dean’s performance in the fourth year following appointment and every five years thereafter or upon motion and majority vote of the Committee; (vi) acting as Wagner’s representative body for selecting Wagner members on university-wide committees and commissions (except the Tenured/Tenure Track Faculty Senators Council and the Full-Time Non-Tenure Track/Contract Faculty Senators Council); and (vii) serving as the Wagner Faculty Grievance Committee pursuant to the Faculty Grievance Procedures Section of the Faculty Handbook and as specified in Section IV.B.6 and Section VI below.

Annually, five members of the Faculty Advisory Committee shall be elected by vote of the Tenured/Tenure Track Faculty and at least one Continuing Contract Faculty member shall be elected by vote of the Continuing Contract Faculty. The total number of Continuing Contract members on the Faculty Advisory Committee shall be proximately proportionate to the number
of Continuing Contract Faculty compared to Tenured/Tenure Track Faculty. The chair of the Faculty Advisory Committee shall be the Tenured/Tenure Track Faculty member receiving the greatest number of votes for committee. Any Wagner Tenured/Tenure Track Faculty, or Continuing Contract Faculty member who holds an administrative office at Wagner or who has a position or appointment with primary administrative responsibilities that encompass Wagner or the University shall not be eligible for the vote to elect the Faculty Advisory Committee, nor shall such faculty member be eligible to serve as a Faculty Advisory Committee member. The Faculty Advisory Committee, or such other person(s) as designated by majority vote of the faculty, shall be responsible for conducting the election of Faculty Advisory Committee and of Wagner’s representative and alternate representatives to the Tenured/Tenure Track Faculty Senators Council and Full-Time Non-Tenure Track Contract Faculty Senators Council as provided in Sections VII and VIII below.

For all standing and ad hoc committees, members drawn from the Tenured/Tenure Track Faculty and Continuing Contract Faculty, and committee chair(s) shall be appointed by the Dean with the advice of the Faculty Advisory Committee. The size of each committee shall be determined each year by the Dean, with the advice of the Faculty Advisory Committee, in accordance with the work load and scope of the committee’s expected activities for the year.

**B. Standing Committees**

The following committees shall be considered standing committees of the Wagner School with membership, duties, and responsibilities as specified herein. Members shall be appointed each year as provided in paragraph A above.

1. **Appointment, Promotion and Tenure Committee.** This committee shall be responsible for gathering information concerning the qualifications for tenure and promotion of Tenured/Tenure Track Faculty and for initial appointment, reappointment, and promotion of Continuing Contract Faculty. The Appointment, Promotion and Tenure Committee shall include at least one Continuing Contract Faculty member who shall participate in all matters pertaining to Continuing Contract Faculty. The total number of Continuing Contract members on the Committee shall be proportionate to the number of Continuing Contract Faculty compared to Tenured/Tenure Track Faculty. The standards and procedures governing annual review of non-tenured tenure track faculty and governing tenure and promotion at Wagner are set forth in the Robert F. Wagner Graduate School of Public Service Promotion and Tenure Standards and Procedures. The standards and procedures governing appointment, reappointment, and promotion of Continuing Contract Faculty

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2 Any standing or ad hoc committee whose activities affect the Urban Planning Program either directly or indirectly shall include at least one faculty member with a primary appointment in the Urban Planning faculty. Any Ad Hoc Faculty Search Committee for the initial appointment of a faculty member whose primary appointment is expected to be on the Urban Planning faculty shall be chaired by a faculty member with primary appointment on the Urban Planning faculty, and the majority of its members shall be Urban Planning faculty members. Appointment to the Urban Planning faculty shall be in accordance with the Wagner Promotion and Tenure Standards and Procedures.
members are set forth in the Robert F. Wagner Graduate School of Public Service Appointment, Reappointment, and Promotion Standards and Procedures for Full-Time Continuing Contract Faculty. These documents, initially drafted and reviewed by the Faculty Advisory Committee and the Appointment, Promotion and Tenure Committee, are promulgated by majority vote of the Tenured/Tenure Track and Continuing Contract Faculty. Voting on recommendations to the Dean for promotion and tenure of Tenured/Tenure Track Faculty and voting on initial appointment, reappointment, and promotion of Continuing Contract Faculty shall be conducted as specified in Section V below.

2. **Doctoral Board** - The Doctoral Board shall be responsible for the direction and oversight of the doctoral program. The committee shall establish curriculum requirements, set admission policies, make admissions decisions, conduct examinations, and monitor the implementation of doctoral program activities. The Doctoral Board shall make periodic reports to the full faculty, including at least one annual report detailing status of the program.

3. **Budget/Finance Oversight Committee** - This committee shall be responsible for reviewing the budget and finances of the Wagner School and making recommendations to the dean on matters to be included in the dean’s budget submission to the university. The committee shall make periodic reports to full faculty, including at least one annual report on the status of the school’s budget and finances.

4. **Student Academic Discipline Committee** – This committee is responsible for recommending to the faculty standards for academic behavior and procedures for academic discipline, and for conducting any disciplinary hearings. The committee shall make periodic reports to full faculty, including at least one annual report on the status of academic behavior and compliance with school standards.

5. **Program and Specialization Coordinating Committee** – The directors of Wagner programs and specializations as appointed by the dean shall serve ex officio as the Program and Specialization Coordinating Committee. The duties of the committee shall be: i) to assure coordination among the programs and specializations; ii) oversee the Wagner School curriculum and core, and review and approve all new course offerings and any course withdrawal to assure appropriate coordination among programs and specializations, to prevent duplication or overlap, and to assure effective allocation of faculty resources; and iii) provide oversight to the Wagner admission process and establish standards and procedures for admission to Wagner. The Committee shall make periodic reports to the full faculty on its activities and provide timely notice to the faculty of all actions to approve any new course offering or to withdraw a course offering. Upon motion and majority vote of the

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3 At least one member of the committee shall be a faculty member with a primary appointment in the Urban Planning Program.

4 Any proposed new Urban Planning course shall first be reviewed by the Urban Planning Faculty, with a recommendation made to the Program and Specialization Committee. The Committee shall consider, but not be bound by, the recommendation of the Urban Planning faculty.
full faculty, any action by the Committee may be modified, proscribed, or rejected by the
faculty.

6. **Faculty Grievance Committee** – The elected Faculty Advisory Committee shall serve as the
Wagner Faculty Grievance Committee. If the majority of the Grievance Committee are not
tenured faculty members, additional members with tenure shall be added to the Faculty
Grievance Committee until a majority of the Committee are tenured faculty, with any
additional members selected based on the tenured faculty member(s) receiving the highest
number of votes in the election of the Faculty Advisory Committee but not serving on the
Faculty Advisory Committee.

C. **Ad Hoc Committees**

1. **General Ad Hoc Committees** - The Dean or the faculty by vote in a faculty meeting or
assembly may at any time appoint an ad hoc committee to examine issues of import to the
school and to make recommendations to the Dean or full faculty on such matters. Ad hoc
committees shall be given a mandate in writing, including provisions specifying the duration
of the committee and its reporting requirements. General ad hoc committees may include
Tenured/Tenure Track and/or Continuing Contract Faculty members as appropriate to the
committee mandate.

2. **Ad Hoc Search Committees for Tenured/Tenure Track Faculty Recruitment.** In the event of
the potential appointment of new members of the Tenured/Tenure Track Faculty, an ad hoc
faculty search committee shall be appointed pursuant to the provisions of Section IV.A
above. Said ad hoc search committee shall provide a report to the Tenured/Tenure Track and
Continuing Contract Faculty detailing the qualifications of any candidate for initial
appointment and provide the faculty such documentation as the committee deems
appropriate, including curriculum vitae, personal statement, published work,
recommendations, any teaching evaluations, and seminar papers. Voting on recommendation
to the Dean on initial appointment of Tenured/Tenure Track faculty members shall be all
Tenured/Tenure Track Faculty as specified in Section V below. In the case of initial
appointment with tenure, review of qualifications for tenure shall be made by the Faculty
Appointment, Promotion and Tenure Committee.

3. **Ad Hoc Search Committees for Continuing Contract Faculty Recruitment.** In the event of a
search for potential appointment of new members of the Continuing Contract Faculty (or any
search that can reasonably be expected to identify non-tenure track candidates), an ad hoc
faculty search committee shall be appointed pursuant to the provisions of Section IV.A.
above. Said ad hoc search committee shall be comprised of members of the Continuing
Contract Faculty and Tenured/Tenure Track Faculty. Said ad hoc search committee shall
provide a report to the Tenured/Tenure Track and Continuing Contract Faculty detailing the
qualifications of any candidate for initial appointment and provide the faculty such
documentation as the committee deems appropriate, including curriculum vitae, personal
statement, published work, recommendations, any teaching evaluations, and seminar papers.
Voting on recommendation to the Dean for initial appointment of Continuing Contract
Faculty members shall be made by the Continuing Contract Faculty and Tenured/Tenure Track Faculty as specified by Section V.B. below.

Section V – Recommendations on Initial Appointment, Promotion, and Tenure of Faculty Members

A. Initial Appointment of Tenured/Tenure Track Faculty

Reports of any Ad Hoc Faculty Search Committee concerning any initial appointment shall be considered in an executive session of the faculty meeting, with attendance limited to of the Wagner School Tenured/Tenure Track and Continuing Contract Faculty. Upon review and discussion of the committee’s report and such other materials as shall be gathered by the faculty or dean, Tenured/Tenure Track Faculty members shall vote by closed ballot on the recommendation of the faculty to the dean on initial appointment. With unanimous consent, the vote may be made by voice vote. The executive session shall be chaired by the chair(s) of the Ad Hoc Faculty Search Committee, who shall be responsible for reporting to the dean in writing the tally of the vote and a summary of the faculty’s discussion of the candidate.

B. Initial Appointment, Reappointment, and Promotion of Full-Time Continuing Contract Faculty

Reports any ad hoc search committee and or the Appointment, Promotion and Tenure Committee concerning initial appointment, reappointment, and promotion of Continuing Contract Faculty members shall be reviewed in an executive session of the faculty meeting, with attendance limited to Tenured/Tenure Track Faculty and Continuing Contract Faculty. Upon review and discussion of the committee’s report and such other materials as shall be gathered by the faculty or dean, Tenured/Tenure Track Faculty and Continuing Contract Faculty, shall vote by closed ballot on the recommendation of the faculty to the dean on initial appointment. With unanimous consent, the vote may be made by voice vote. The executive session shall be chaired by the chair(s) of the faculty Appointment, Promotion and Tenure Committee, who shall be responsible for reporting to the dean in writing the tally of the vote and a summary of the faculty’s discussion of the candidate.

In exigent circumstances, after consultation with the Faculty Advisory Committee, the dean may appoint a Continuing Contract Faculty member for a term not to exceed one year without prior recommendation by an ad hoc search committee or the Appointment, Promotion and Tenure Committee, or a vote by the full faculty pursuant to this paragraph. The Dean shall notify the faculty of any such appointment in a timely manner and provide a rationale describing the exigent circumstances and qualifications of the faculty member.

5 In the case of an initial appointment of a faculty member with a primary appointment on the Urban Planning faculty, the report shall first be referred to the Urban Planning faculty for consideration by Urban Planning faculty members who shall make a recommendation to the full faculty. The full faculty shall consider, but not be bound by, the recommendation of the Urban Planning faculty.
Appointment, reappointment, and promotion of Continuing Contract Faculty shall be conducted in accordance with the Wagner Appointment, Reappointment, and Promotion Standards and Procedures for Full-Time Continuing Contract Faculty.

C. Promotion and Tenure of Faculty

Reports of the Appointment, Promotion and Tenure Committee concerning promotion and tenure of members of the Tenured/Tenure Track Faculty shall be reviewed in an executive session of the faculty meeting, with attendance limited to tenured members of the Wagner Tenured/Tenure Track Faculty. Upon review and discussion of the committee’s report and such other materials as shall be gathered by the faculty or dean, the tenured faculty members shall vote by closed ballot on the recommendation of the faculty to the dean on initial appointment. In the case of promotion to full professor, only faculty with full professor rank shall attend and vote. The executive session shall be chaired by the chair of the faculty Appointment, Promotion and Tenure Committee, who shall be responsible for reporting to the dean in writing the tally of the vote and a summary of the faculty’s discussion of the candidate. Promotion and tenure of Tenured/Tenure Track Faculty shall be conducted in accordance with the Wagner Promotion and Tenure Standards and Procedures.

D. Report from Dean on Faculty Recommendations

In any case where faculty is making a recommendation to the dean on matters related to appointment, reappointment, promotion, or tenure of a Tenured/Tenure Track Faculty member or appointment, reappointment, or promotion of a Continuing Contract Faculty member, the dean shall report back in a timely manner to the voting faculty and relevant committee on what action, if any, was taken in response to the recommendation. In the case of any action taken contrary to or in any manner inconsistent with the recommendations from the faculty or committee, the dean shall provide a rationale for such action.

Section VI – Faculty Grievance Procedures

In accordance with the provisions of the Faculty Handbook and the University Guidelines For Continuing Contract Faculty Appointments, respectively, Tenured/Tenure Track Faculty and Continuing Contract Faculty members shall have a right to redress of grievances related: (i) to appointment; reappointment; or promotion or tenure in the case of Tenured/Tenure Track Faculty members; and (ii) to other matters such as duties, salaries, perquisites, and working conditions.

In the case of all such grievances, an effort shall be made to settle disputes by informal discussions between the faculty member and the Dean (or his/her designee). Where the dispute cannot be resolved informally, the faculty member may request a hearing on the matter before the Wagner Faculty Grievance Committee which shall be convened within 15 working days of notice of the request to the dean. The Wagner Faculty Grievance Committee’s recommendation shall be made in writing to the dean in a timely manner. Voting on the recommendation to the dean shall be by closed ballot.
For grievances related to appointment, tenure, or promotion, participation and voting shall be by Committee members of appropriate rank, with only tenured full professors voting in the case of a grievance by a tenured full professor, all tenured members in the case of an tenured associate professor, all Tenured/Tenure Track Faculty members in the case of a non-tenured Tenured/Tenure Track Faculty member, and all members in the case of a Continuing Contract Faculty member. The Dean shall notify the grieving faculty member and the Faculty Advisory Committee of his/her decision in a timely manner.

In accordance with the Faculty Handbook and the University Guidelines For Full-Time Non-Tenure Track/Contract Faculty Appointments, the grieving faculty member shall have a right to appeal the dean’s decision to the Provost on the grounds: (i) “that the procedures used to reach the decision were improper or that the case received inadequate consideration;” or (ii) “that the decision violated academic freedom of the person in question, in which case the burden of proof is on that person.” As provided in the Faculty Handbook, such review “shall not judge professional merits, but only whether procedural safeguards have been observed. Evidence that a decision appealed from is so arbitrary that it has no rational foundation may be considered on the issue of ‘inadequate consideration’” as provided above. The appeal process shall follow the process outlined in the Guidelines (Section V).

**Section VII – Election of Tenured/Tenure Track Faculty Senators Council Senator and Alternate Senators**

Annually on or before May 1, an election for Wagner’s senator and alternate senator on the Tenured/Tenure Track Faculty Senators Council shall be conducted for any senator or alternate senator whose term is expiring at the end of the current academic year. Any Tenured/Tenure Track Faculty member interested in standing for election as the senator or alternate senator shall notify the Faculty Advisory Committee of such interest and shall be included on a ballot for vote by all Tenured/Tenure Track Faculty. As provided in the Rules of Procedure of the Faculty Senators Council (Rules), terms for senators and alternate senators are three years, with terms running from September 1 of the first year to August 31 of the third year.

The Faculty Advisory Committee shall conduct the votes for senator and alternate senators by two separate closed ballots of the Tenured Tenure Track Faculty. As provided in the Rules, at least three nominees shall be presented “for each Senatorial position (whenever possible).” The vote for senator shall be conducted first, with the senator being the candidate receiving the largest number of votes for senator. The vote for alternate senators is conducted second, and unelected candidates for senator may be candidates for alternate senators. The alternate senators shall be the two candidates receiving the largest number of votes for alternate senator. Results of the election shall be transmitted to the full Wagner faculty and secretary of the Tenured/Tenure Track Faculty Senators Council within five days. All votes may be conducted electronically, provided the faculty member voting cannot be identified.
Section VIII – Election of Full-Time Continuing Contract Faculty Senators Council
Representative and Alternates

Annually on or before May 1, an election for Wagner’s representative and alternate representatives on the Continuing Contract Faculty Senators Council shall be elected for any representative whose term is expiring at the end of the current academic year. Any Continuing Contract Faculty member interested in standing for election as the senator shall notify the Faculty Advisory Committee of such interest and shall be included on a ballot for vote by all Continuing Contract Faculty members. The vote by all Continuing Contract Faculty members shall be conducted by closed ballot under the direction of the Faculty Advisory Committee, with the candidate for senator being the candidate receiving the largest number of votes. The vote for alternate senators is conducted second, and unelected candidates for senator may be candidates for alternate senators. The alternate senators shall be the two candidates receiving the largest number of votes for alternate senator. The vote may be conducted electronically, provided the faculty member voting cannot be identified.

Section IX - Amendment of Governance Bylaws

These Governance Bylaws may be amended upon motion and majority vote of Tenured/Tenure Track Faculty and Continuing Contract Faculty members. Proposed amendments are typically first reviewed by the Faculty Advisory Committee, and then presented to the full faculty, but any Tenured/Tenure Track or Continuing Contract Faculty member may propose an amendment. Notice of proposed amendment shall be provided at least seven days in advance of the meeting when the amendment shall be considered. Waiver of notice may be authorized by unanimous vote of the faculty. The Governance Bylaws shall be reviewed periodically, but at least every five years, by the Faculty Advisory Committee and the faculty.

Section X – Amendment of Promotion and Tenure Standards and Procedures

Promotion and Tenure Standards and Procedures may be amended upon motion and majority vote of Tenured/Tenure Track members. Proposed amendments are typically first reviewed by the Faculty Advisory Committee and the Appointment, Promotion and Tenure Committee, and then presented to the full faculty, but any Tenured/Tenure Track member may propose an amendment. Notice of proposed amendment shall be provided at least seven days in advance of the meeting when the amendment shall be considered. Waiver of notice may be authorized by unanimous vote of the faculty. The Appointment, Reappointment, and Promotion Standards and Procedures for Continuing Contract Faculty shall be reviewed periodically, but at least every five years, by the Faculty Advisory Committee and the Tenured/Tenure Track faculty.

Section XI - Continuing Contract Faculty Appointment, Reappointment, and Promotion Standards and Procedures

Appointment, Reappointment, and Promotion Standards and Procedures for Continuing Contract Faculty may be amended upon motion and majority vote of Tenured/Tenure Track and
Continuing Contract Faculty members. Proposed amendments are typically first reviewed by the Faculty Advisory Committee and the Appointment, Promotion and Tenure Committee, and then presented to the full faculty, but any Tenured/Tenure Track or Continuing Contract Faculty member may propose an amendment. Notice of proposed amendment shall be provided at least seven days in advance of the meeting when the amendment shall be considered. Waiver of notice may be authorized by unanimous vote of the faculty. The Appointment, Reappointment, and Promotion Standards and Procedures for Continuing Contract Faculty shall be reviewed periodically, but at least every five years, by the Faculty Advisory Committee and the faculty.