

# Virtual Admitted Student Activities

## Zoom Tips + Tricks



### **Appearance matters.**

Clean up your background (what is visible behind you) to ensure that it's all appropriate, not distracting, and doesn't negatively impact the video. Check your lighting conditions. Wear neutral, solid-colored clothing and avoid black, white, or striped clothing. Lastly, be aware of your behavior. When you are on video, people can see what you are doing at all times.



### **Be on time.**

Plan to arrive a little early and be ready to start at least five minutes before your scheduled meeting, so you can run another tech check.



### **Engage with your host and peers.**

Actively listen to your host and any speakers, ask questions, add comments, and provide feedback for an engaging online meeting.



### **Join from a location with a strong and stable internet connection.**

Reduce background noise by going to a private space. A wired connection is best. If you are using WiFi, then connect from your home or office. Public locations can be spotty.



### **Check the chat box.**

Enable your chat function by navigating to the bottom and pressing "chat." Conversations may take place here, first! Some participants might not be able to speak up during the meeting. Others might have technical difficulties. The chat box can be used to address those issues. If you have questions for the faculty member or host, you can chat them here, or "raise your hand."



### **Identify yourself.**

Place your full name and remember to introduce yourself to the group whenever you are speaking.

