Course Waiver Policy:
CORE-GP 1021 Financial Management for Public, Health, and Not-for-Profit Organizations

There are a number of waiver options for CORE-GP.1021. Please read these options carefully to see which option might apply to you.

Waiver Policy Options

1. Students who have completed coursework in Budgeting (including time-value-of-money concepts), Accounting, Government Accounting, and Not-for-Profit Accounting within the last five years with a grade of B+ or better in each course are eligible to waive CORE-GP.1021. (Incoming students rarely meet the conditions for this option.)

2. Students who have completed Accounting, Government Accounting, and Not-for-Profit Accounting within the last five years with grades of B+ or better, but have not taken Budgeting, may take the first half of CORE-GP.1021 as a two-credit directed reading in lieu of taking the full CORE-GP.1021 course. In this case you will be required to submit all assignments from the first half of the course, and to take the midterm exam. (Incoming students rarely meet the conditions for this option.)

3. Students who have completed Budgeting (including time-value-of-money concepts) within the last five years with a grade of B+ or better, but have not had Accounting, Government Accounting, or Not-for-Profit Accounting may take the second half of CORE-GP.1021 as a two credit directed reading in lieu of taking the full CORE-GP.1021 course. In this case you will be required to submit all assignments from the second half of the course, and to take the final exam. (Incoming students occasionally meet the conditions for this option.)

4. Students who have real-world experience (as opposed to specific coursework), or who have taken these courses more than five years ago, or who have earned less than a B+ in any of these courses, may sit for a waiver exam (see below for details).

Waiver Requests

All waiver requests must include the following:

• Memo describing how you meet the waiver criteria (i.e. graduate or undergraduate coursework). Please include the following in your memo:
  ○ Name of University
  ○ Name of course as listed on your transcript
  ○ Course number & section
  ○ Semester/Year course was taken
Grade received in the course (Please remember that if your grade is less than a B+, you cannot qualify for waiver consideration through coursework.)

- Copies of supporting documentation:
  - Complete syllabus. If syllabus from the semester/year is not available, you may attach a more recent syllabus with a note explaining that the course content has not changed.

- Copy of Transcript(s) for relevant courses:
  - Make sure to highlight or circle the relevant prior course(s)

Please make sure to include your full name, University ID (example N12345678), and email address. Waivers should be submitted in a single document via the form here.

If you have questions, you can contact us at wagner.studentservices@nyu.edu

**Waiver Exam**

The Waiver Exam for CORE-GP.1021 has two modules:

- **Module I** covers the material in the first half of the course: budgeting and time-value-of-money concepts. You will be given two hours to complete this module.

- **Module II** covers the material in the second half of the course: accounting, government accounting and not-for-profit accounting. You will be given two hours to complete this module.

You must earn a grade of 70 out of 100 or better to pass a module. If your grade on a waiver exam module is below 70, you would benefit substantially from taking the course. The CORE-GP.1021 course is the foundation for the other courses in the finance specialization. Thus, students who want to pursue the finance specialization should consider taking CORE-GP.1021 if their score is less than 85.

- **If you pass both modules**, you may waive CORE-GP.1021.

- **If you pass Module I only**, then you may take the second half of CORE-GP.1021 as a two-credit directed reading in lieu of taking the full CORE-GP.1021 course. In this case you will be required to submit all assignments from the second half of the course, and to take the final exam.

- **If you pass Module II only**, you may take the first half of CORE-GP.1021 as a two-credit directed reading, in lieu of taking the full course. All homework and assignments for the first half of CORE-GP.1021 are required, and the CORE-GP.1021 midterm exam will serve as the final exam for the two-credit course.

You may sit for Module I, Module II, or both. If you choose to sit for only one of the two modules, you forfeit the opportunity to sit for the other module at a later time. A failed waiver exam module may not be retaken. If you choose to
sit for both modules, it must be done in one sitting, with a brief break between
the two modules.
You may bring a financial calculator with time-value-of-money functions to the
exam. You may also bring one double-sided sheet of hand-written notes to
the exam.

To prepare for the exam, students are encouraged to review the syllabus for
the course (available on the Wagner website) and to review the course
textbook, which is available at the NYU Professional Bookstore on LaGuardia
Place and on reserve at the NYU Bobst Library.

If you have questions, please contact
wagner.studentservices@nyu.edu